

BRAINERD LAKES REGIONAL AIRPORT
MAY 5, 2022 MEETING MINUTES

Pursuant to due call and notice thereof, the regular meeting of the Brainerd Lakes Regional Airport Commission was called to order at 9:30 a.m. in the Airport Conference Room by Chair Czeczok.

Upon roll call, the following Commission members were noted present: Jeff Czeczok, Chair; Dave Albers, Vice Chair; Kevin Stunek, and Darrel Palmer. Members noted present according to Minn Statute 13D.021 via video call: Paul Koering, Keith Riedel. Also present: Steven Wright, Airport Director, Jessica Lueck, Executive Assistant, Kassy Loftus, Deputy Director; and Michelle Baird, Consulting Engineer Program Manager.

APPROVAL OF AGENDA – Approved.

MOVED AND SECONDED BY STUNEK AND ALBERS, DULY CARRIED THAT THE AGENDA BE APPROVED.

Upon roll call, all members present voted “aye”.

CONSENT CALENDAR – Approved.

Approval of Minutes for the regular meeting of March 3, 2022, with Financial Report of March 2022, as distributed. Meeting of April 7, 2022 was approved to be cancelled at the regular Commission meeting on March 3, 2022.

MOVED AND SECONDED BY ALBERS AND STUNEK, DULY CARRIED, THAT THE CONSENT CALENDAR AND ACCOMPANYING FINANCIAL REPORT BE APPROVED.

Upon roll call, all members present voted “aye”.

APPROVAL TO PAY BILLS – Approved.

After discussion regarding the April bills, the Chair called for a vote of approval.

Upon roll call, all members present voted “aye” to approve to pay the bills emailed to Commissioners prior to the meeting.

PUBLIC FORUM

Introductions and Items Not on Agenda

REPORTS

A. Airport Staff Report

Airport Commission Minutes
May 5, 2022

The Airport Director presented a verbal report to the Commission.

B. Consulting Engineer

The Consulting Engineer discussed the beginning of the construction that has begun on the ARFF/SRE building. Anderson Brothers and Hytec have started the project with plans to have the building up prior to winter to allow for construction to continue inside all winter long.

After the Commission meeting; at 10:30am, all present would ride to the construction site for the scheduled groundbreaking ceremony for the ARFF/SRE building.

OLD BUSINESS:

No old business discussed.

NEW BUSINESS:

Discussion/Action: Acceptance of 2022/2023 Air Service Marketing Grant -

The Airport Director requested the approval from the Commission to proceed with an Air Service Marketing Grant that would allow for use of over \$35,000.00 to be used for BRD.

MOTION MOVED BY STUNEK AND SECONDED BY ALBERS: MOTION CARRIED.

NEXT MEETING:

All commissioners present indicated that they would be able to attend the next meeting on June 2, 2022.

ADJOURNMENT

MOVED AND SECONDED BY STUNEK AND ALBERS, DULY CARRIED, THAT THE COMMISSION PUBLIC MEETING ADJOURN AT 10:15 AM.

Upon roll call, all members present voted "aye" to adjourn.

Respectfully submitted,



Steven A. Wright, A.A.E.
Airport Director