

BRAINERD LAKES REGIONAL AIRPORT
JANUARY 6, 2022 MEETING MINUTES

Pursuant to due call and notice thereof, the regular meeting of the Brainerd Lakes Regional Airport Commission was called to order at 9:30 a.m. in the Airport Conference Room by Chair Czeczok.

Upon roll call, the following Commission members were noted present: Jeff Czeczok, Chair; Kevin Stunek, Keith Riedel. Members noted present according to Minn Statute 13D.021 via video call: Dave Albers, Paul Koering. Also present: Steven Wright, Airport Director; Jessica Lueck, Executive Assistant; and Michelle Baird, Consulting Engineer Program Manager.

APPOINTMENT OF OFFICERS –

Chair nomination – Paul Koering nominated Jeff Czeczok for Chair. No further nominations received. Moved and seconded by Koering and Stunek, duly carried, to name Jeff Czeczok as Chair. Upon roll call, all members present voted “aye”.

Vice-Chair nomination – Keith Riedel nominated Dave Albers for Vice Chair. Moved and seconded, and duly carried to name Dave Albers as Vice Chair. Upon roll call, all members present voted “aye”.

APPROVAL OF AGENDA – **Approved.**

MOVED AND SECONDED BY RIEDEL AND ALBERS, DULY CARRIED, THAT THE AGENDA BE APPROVED.

Upon roll call, all members present voted “aye”.

CONSENT CALENDAR – **Approved.**

Approval of Minutes for the regular meeting of December 2, 2021, with Financial Report of November 2021, as distributed.

MOVED AND SECONDED BY ALBERS AND STUNEK, DULY CARRIED, THAT THE CONSENT CALENDAR AND ACCOMPANYING FINANCIAL REPORT BE APPROVED.

Upon roll call, all members present voted “aye”.

APPROVAL TO PAY BILLS – **Approved.**

MOVED AND SECONDED BY RIEDEL AND STUNEK, DULY CARRIED, THAT THE CONSENT CALENDAR AND ACCOMPANYING FINANCIAL REPORT BE APPROVED.

Upon roll call, all members present voted “aye” to approve to pay the bills emailed to Commissioners prior to the meeting.

**Airport Commission Minutes
January 6 2022**

PUBLIC FORUM

REPORTS

A. Airport Staff Report

The Airport Director presented a verbal report to the Commission.

B. Consulting Engineer

The Consulting Engineer reported the water/sewer project is complete and bills finalized. A pre-grant application is in process for the ARFF/SRE building. Working with the Airport Director on updating the SWPPP and have a plan on file.

OLD BUSINESS - None

NEW BUSINESS - None

NEXT MEETING

All commissioners present indicated that they would be able to attend the next meeting on February 3, 2022.

ADJOURNMENT

MOVED AND SECONDED BY STUNEK AND RIEDEL, DULY CARRIED, THAT THE COMMISSION PUBLIC MEETING ADJOURN AT 10:15 AM.

Upon roll call, all members present voted "aye".

Respectfully submitted,



Steven A. Wright, A.A.E.
Airport Director